

SUPERVISOR APPROVAL FORM

MENTORSHIP
PROGRAM
2024/25

Expectations for the BCCIE Mentorship Program

For the duration of the program (August 2024–June 2025) a mentor/mentee is expected to:

- Communicate at least 2 hours a month
- Participate in 1 professional development event together and discuss the presentation post-event
- Meet for a full day of job shadowing at the Mentee’s place of work
- Meet for a full day of job shadowing at the Mentor’s place of work
- Attend the BCCIE Annual Conference in and deliver a 10-minute presentation with their respective mentor/mentee about the experiences they have had and what they have learned over the course of the year
- Complete a final evaluation at the end of the program

I _____, hereby certify that I have read and discussed the above expectations with _____, my current employee, and approve of her/his participation in the BCCIE Mentorship Program for the 2024-2025 year.

Supervisor’s Signature

Date