

### INFORMATION

 [douglascollege.ca](http://douglascollege.ca)

 @douglascollege

 New Westminster, BC

### EXPERIENCE

- International partnerships
- International student recruitment
- Strategic enrolment management
- Academic administration

### COMPETENCIES

- Student-centred
- Strategic thinker
- Collaborative
- Proactive
- Relationship builder

### TO APPLY

Cover Letter and resumé  
via email: [info@hwest.ca](mailto:info@hwest.ca)

### ORGANIZATIONAL PROFILE

DO what you love. Be good at it. That's how Douglas College defines a great career. It's a philosophy that resonates through its classrooms, offices and boardrooms. It inspires students and drives Douglas College to be one of BC's Top Employers and Forbes Canada's Best Employers for 2020."

Located on the unceded traditional territories of the Coast Salish Peoples of the QayQayt and Kwikwetlem First Nations, Douglas College is the largest degree-granting college in British Columbia. With two main campuses and three training centres in the Metro Vancouver area, Douglas College is one of the province's most vibrant leaders in post-secondary education, combining the academic foundations of a university with the employer-ready skills of a college. Douglas College's 2,000 employees instruct and serve more than 25,000 students each year, including 3,000 international students from 80 countries.

At Douglas College, students receive the best of both worlds — the well-rounded educational experience of a university and the employer-ready skills of a college — in a student-centered environment that cultivates academic and career success.

### ABOUT THE ROLE

The Associate Vice President, International Education (AVPIE) reports to the Vice President, Student Affairs (VPSA) to provide strategic leadership in planning, developing, promoting, delivering, and evaluating the effectiveness of the College's international partnerships and activities. The AVPIE provides general oversight to Douglas International and works collaboratively with Student Affairs and the Future Student Office to recruit international students, and to coordinate the provision of student services. The AVPIE works closely with the President, Senior Management Team, and the Vice President Academic's Council (VPAC) to accomplish the objectives of the Douglas College Strategic Plan.

The AVPIE will be an engaged and proactive leader with established professional credibility, as evidenced by a graduate degree from an accredited post-secondary institution (terminal degree preferred) in international relations, business, or a related area of study. The successful candidate will have ten (10) years of progressively responsible post-secondary experience, in international student recruitment, strategic enrolment management, and education initiatives, including a minimum of five (5) years in academic administration and leadership. The successful candidate will have exceptional interpersonal skills with the ability to inspire innovation and collaboration while meeting the evolving and diverse needs of international students and partners. An equivalent combination of education and experience will be considered.

### CONTACT DETAILS

*Douglas College is committed to be a workplace that is free of discrimination, values and champions diversity, and is representative of the communities we serve at all job levels.*

*Should you be interested in learning more about this unique opportunity with Douglas College, please contact Harbour West Consulting at 604-998-4032 or forward your resumé, a letter of introduction and the names and contact information for three references, in confidence, to [info@hwest.ca](mailto:info@hwest.ca).*