



Job Posting: Marketing & Communications Coordinator – Maple Leaf Education North America Ltd

Maple Leaf Education North America is seeking an enthusiastic and energetic Marketing & Communications Coordinator in Vancouver office.

The Marketing & Communications Coordinator promotes the activities of Maple Leaf Education North America, specifically including the recruitment of teachers for Maple Leaf International Schools in China and the recruitment of students for Maple Leaf University Schools in North America. The Marketing & Communications Coordinator is a key position within our team responsible for overseeing marketing and communications initiatives and managing our social media presence.

Location: Vancouver, BC

Start date: July 16, 2018, or soonest availability.

Requirements: Undergraduate degree in relevant field, 3 years of related experience with social media and marketing, excellent verbal and written English and communication skills, skill as an exceptional writer, able to maintain the company's social media presence with up to date well-researched and well written content, the ability to understand the importance of a cross-cultural context in relation to international marketing and communication initiatives, a language other than English is an asset, but not a requirement.

Detailed job description is available upon request.

Please respond with current resume and cover letter sent to:

Penney Pan, Office Administrator  
[Penney.pan@mapleleafschools.com](mailto:Penney.pan@mapleleafschools.com)  
1-604-428-8511